



REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, September 13, 2022

Open Session: 5:45 p.m.

Meeting called to order by Presiding Officer Jean Hatch at 5:45 p.m.
Roll Call/Establish Quorum:

Jean Hatch, President	<u> X </u>
Jonathan Sheldon, Vice President	<u> X </u>
Lisa Stewart, Treasurer	<u> X </u>
Tiffany Blasingame, Secretary	<u> X </u>
Andrew McCurdy, PTC Parent Member	<u> X </u>
Daria O'Brien, Community Member	<u> X </u>
Antonio Cota, Community Member	<u> X </u>

Additional Non-Voting Participants

Lane Carlson, Executive Director	<u> X </u>
Wendy Sanders, Special Ed Director	<u> X </u>
Carol Wahl, Principal	<u> X </u>
Sophia Zaniroli, Vice Principal/Teacher	<u> X </u>
Robyn Stamm, Business Serv Provider	<u> X (via video conference) </u>
Rebecca Lahey, Staff Liaison	<u> X </u>

Board Recorder: Adel Morfin

Onsite Guests: N/A

Zoom Video Guests: Aaron Hatch, Nicole Iskra, Katie Schwartz, and Robyn Stamm

DIRECTORS REPORT:

- **Lane Carlson:**
Reported RSA has submitted a WASC application. The initial virtual visitation is scheduled for Spring of 2023. The high school is up and running and students are enjoying being in the portable classrooms. High school teachers met on Monday and discussed organizing a new high school ASB club and plans to fundraise. Upcoming events: 8/15/22 High School Back to School Night, 8/16 National Day of Dance Performance, and 11/18/222 9th Annual STEM Career Day. Lane reported having received a couple Governing Board applications. He has reached out to the interested candidates and plans to set up a meeting and will report his findings to the board in Oct. Lane provided the board with a brief SpEd update on the number of IEP students currently being served by RSA.

PRINCIPAL REPORT:

- **Carol Wahl:**
Reported the K-8 Back to School Night and Moon Festival celebrations were very successful and well attended by families. Administration and teachers are working on the upcoming All School Field Trip to Lake Siskiyou on 8/23. The NWEA Benchmark Testing Window (3rd-8th grade) will be taking place 9/12 – 9/22. Administration will report on the data collected in Oct/Nov.

VICE PRINCIPAL REPORT:

- **Sophia Zaniroli:**
Nothing to report at this time

STAFF LIAISON REPORT:

- **Rebecca Lahey:**
Nothing to report at this time

GOVERNING BOARD REPORT:

- **Jean Hatch:** Reported attending the Mandarin Moon Festival Assembly last week. Was excited to see the enthusiasm from students and parents alike.
- **Andrew McCurdy:** Expressed his support for middle school student lockers.
- **Daria O'Brien:** Commented on the upcoming National Day of Dance Performance Fundraiser on Friday. The event will be hosted by PAN and all proceeds will go towards funding the new theater project. She extended an invitation to all board members in hopes everyone can attend.
- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **Antonio Cota:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- The board acknowledges having received and reviewed board correspondence from an RSA parent.

PUBLIC FORUM:

Hearing of persons desiring to address the Board on a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1.1 Approve 8/18/2022 Governing Board Minutes
- 1.2 Approve August 2022 Warrants
- 1.3 Approve Policy Amendments – 2nd Reads
 - 1.3.1 Cell Phone Stipend Policy
 - 1.3.2 Employee Handbook: Paid Time Off Policy #303
 - 1.3.3 Extreme Temperatures and Air Quality Management
- 1.4 Approve 2022/23 Spring Release Consolidated Application Report & Budget
 - 1.4.1 Certification of Assurance
 - 1.4.2 Protective Prayer Certification
 - 1.4.3 Title 1; Part A
 - 1.4.4 Title 2; Part A
 - 1.4.5 Title 4

Daria O'Brien moved to approve the consent agenda as listed, seconded by Lisa Stewart. Vote 7 Ayes: 0 Nays.

Call for Requests from the Audience to Speak to Any Item on the Agenda:

The regular agenda includes those individual items to be discussed by the Board. Some of those items may also require action or approval by the Board. Members of the public will have the opportunity to address the Board on any item at the time that particular item is discussed by the Board, and prior to any action taken by the Board. Individual speakers will be allowed three (3) minutes to address the Board.

- No Comments

DISCUSSION/ACTION AGENDA:

2.1 Discussion/Action: 2021/22 Unaudited Actuals

Robyn Stamm presented the 2021/22 Unaudited Actuals report, which compares the 2021/22 Second Interim Budget vs. preliminary final year end closing as of 6/30. She reported a difference in beginning fund balance of \$153,184 due to reallocation of one-time funds. Overall RSA finished the year off well with an increase of \$53,00 to the ending fund balance, bringing the overall total to \$2,799,978. Robyn also reviewed revenue and expenditure variances with the board.

Andrew McCurdy moved to approve the 2021/22 Unaudited Actuals as presented, seconded by Jonathan Sheldon. Vote 7 Ayes: 0 Nays.

2.2 Discussion/Action: 2022/23 Classified Salary Schedule - Amended

Lane Carlson reported the previously adopted Classified Salary Schedule was amended to reflect a 3% increase to Column F. This category was accidentally overlooked when finalizing the 2022/23 Classified Salary schedule on 6/7. Administration proposes to correct the oversight and retro the changes effective 7/1.

Daria O'Brien moved to approve the amended 2022/23 Classified Salary Schedule as listed, seconded by Lisa Stewart. Vote 7 Ayes: 0 Nays.

2.3 Discussion/Action: Update Authorized Signers on the RSA Umpqua Bank Accounts:

- 2.3.1 Remove Margaret Johnson as authorized signer on the Main Checking Account**
- 2.3.2 Add Lane Carlson as authorized signer on the Main Checking Account**
- 2.3.3 Remove Margaret Johnson as authorized signer on the Student Body Account**
- 2.3.4 Add Lane Carlson as authorized signer on the Student Body Account**
- 2.3.5 Remove Margaret Johnson as authorized signer on the Flexible Spending Account**
- 2.3.6 Add Lane Carlson as authorized signer on the Flexible Spending Account**

RSA seeks approval in order to remove Margaret Johnson as authorized signer on the Umpqua Main Checking Account, Student Body Account, and Flexible Spending Account. RSA will add Lane Carlson as authorized signer in her place.

Andrew McCurdy moved to approve the updated Authorized Signers on the RSA Umpqua Bank Accounts as listed, seconded by Tiffany Blasingame. Vote 7 Ayes: 0 Nays.

2.4 Discussion/Action: Update Authorized Signers on the RSA Tri-Counties Bank Savings Account

- 2.4.1 Remove Margaret Johnson as authorized signer on the Scholarship Account**
- 2.4.2 Add Lane Carlson as authorized signer on the Scholarship Account**

RSA seeks approval in order to remove Margaret Johnson as authorized signer on the Tri Counties Scholarship Savings Account. RSA will add Lane Carlson as authorized signer in her place.

Existing signers will remain on the account as listed: Jean Hatch, Audelia Morfin, Lisa Stewart, and Carol Wahl.

Tiffany Blasingame moved to approve the updated Authorized Signers on the RSA Tri-Counties Bank Savings Account as listed, seconded by Andrew McCurdy. Vote 7 Ayes: 0 Nays.

2.5 Discussion/Action: Set Date for Governing Board Goal Setting Meeting & Board Training

The board reviewed the Governing Board Goals from last school year for informational purposes and discussed possible changes/updates.

Jean Hatch reported having reached out to Eric Premack of Charter Schools Development Center about conducting a

Governance Training at RSA in October. The training would be open to other local Governing Boards who wish to attend. Although a date has not been confirmed, the board discussed tentatively holding the Governance Training on 10/11 and rescheduling the October Governing Board meeting until 10/18, at which time they will also set aside time to discuss their goals for the 2022/23 school year.

Jean will follow up Eric Premack and confirm the Governance Training date.

Item was presented as information only. No action was taken.

2.6 Discussion/Action: 2022/23 High School Graduation Requirements/Course Catalog – 2nd Read

Lane Carlson presented the final draft of the 2022/23 High School Graduation Requirements/Course Catalog. He updated the catalog based on the suggested changes from the last board meeting and other school models. The revisions were discussed and a final draft was presented for board approval.

Tiffany Blasingame moved to approve 2022/23 High School Graduation Requirements/Course Catalog as written, seconded by Lisa Stewart. Vote 7 Ayes: 0 Nays.

2.7 Discussion/Action: COVID-19 Prevention Program (CPP) - Amended

Lane Carlson reported that earlier today the California Department of Public (CDPH) rescinded the Public Health Order from August 2021 that mandated vaccination verification and weekly COVID testing for unvaccinated school employees. In light of the new order, the COVID-19 Prevention Program (CPP) will need to be revised to remove any language related to vaccination verification and weekly COVID testing for unvaccinated school employees. Lane reviewed the remainder of the document and recommend board approval with said revisions.

Lisa Stewart moved to approve the amended COVID-19 Prevention Program (CPP) with updated language, per the 9/13 California Department of Public order, as discussed. Motion seconded by Jonathan Sheldon. Vote 7 Ayes: 0 Nays.

2.8 Discussion/Action: COVID-19 Vaccination Verification & Testing Requirements

Based on today's California Department of Public health announcement that effective September 17, 2022, it is ending COVID-19 policies that required weekly COVID-19 testing for unvaccinated individuals, RSA Administration recommended the board rescind the previously adopted COVID-19 Vaccination Verification & Testing Requirements.

Although weekly testing requirements are ending, employers and schools are encouraged to continue providing testing resources to staff and students to slow the spread of COVID-19 in all communities.

Johnathan Sheldon moved to rescind the COVID-19 Vaccination Verification & Testing Requirements adopted on 11/9/22, seconded by Lisa Stewart. Vote 7 Ayes: 0 Nays.

2.9 Discussion/Action: Special Education Paraprofessional Job Description - Amended

Wendy Sanders reported needing to amend the Special Education Paraprofessional Job Description to allow qualified paraprofessionals to conduct academic screening tests and individual, standardized academic tests as part of their job responsibilities.

Administration plans to amend the General Extra Duty Stipend Salary Schedule and add a \$50 stipend, per assessment to compensate staff who perform this job responsibility. The salary schedule will be added to the October agenda for board approval.

Tiffany Blasingame moved to approve the amended Special Education Paraprofessional Job Description as written, seconded by Andrew McCurdy. Vote 7 Ayes: 0 Nays.

2.10 Discussion/Action: Personnel Updates

New Hire:

- **Julie David – 9/12/2022 School Secretary**

Resignation:

- **Thomas Baker – 9/9/2022 Custodian/Yard Duty Paraprofessional**

Daria O'Brien moved to approve the Personnel Updates as listed, seconded by Lisa Stewart. Vote 7 Ayes: 0 Nays.

ADJOURNMENT:

Meeting adjourned at 6:51 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, October 18, 2022
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Tiffany Blasingame
RSA Governing Board Secretary



Board Approval Date